

## Landlords' Guide to Services and Fees

The table below shows all Landlord fees shown both inclusive of VAT.

## Managed Service

Description	Cost
Set – up fee	£360
Management fee	15.6% per month
Tenancy Agreement	Free
(drafting and execution of document if supplied by us)	
Tenancy Extension/Renewal Service fee	Free
(drafting and execution of document if supplied by us)	
Additional Property Visits	£25
Property Preparation Service	
Attending Legal Proceedings	(Per Hour plus travel) £100
Arranging non routine maintenance as required	(management and instruction of contractor works)
Through the manner and required	12% of the net invoice
Additional Annual HMRC Reporting	£15
Landlord Regulation Checks	Free
HMO Licence Application	£200
(excludes cost of licence and any risk assessmet or	
other	
documentation required to grant the licence)	
Right to Rent Re-Checks	Free
Formulating Deposit Adjudication Claim	Free
Inventory Preparation	Free
Inventory Check In	Free
Inventory Check Out	Free
Energy Performance Certificate	£55
Sales Commission should tenant purchase	1.2%